



Triangle Elementary School Parent Advisory Meeting Monday October 27, 2025

Topic	I/D/A	Desired Outcome	Person Responsible	Time (approx..)
1. Welcome and Introductions	I	All team members will introduce themselves and their position (if school employee)	Deavers Team	5 min

Notes: Introductions were conducted at the start of the meeting. Attendees received folders containing hard copies of the PowerPoint presentation, the High Functioning Principals Advisory Council Indicators, the meeting agenda, a summary of the Continuous Improvement Plan, and a list of proposed future meeting topics.

Parents in Attendance: D. Lee, D. McCallister, L. Pope, A. Encalad, D. Weaver-Bey

Staff in Attendance: E. White (1st Grade), V. Hatzes (2nd Grade), K. Burton (Administration), G. Deavers (Principal), F. Stinson (Administration), J. Knapp (Administration), L. Hurd (Finance)

2. High Functioning Advisory Council	I/D/A	Team will review the rubric for a high functioning advisory committee.	Deavers	5 min
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Notes: The council reviewed the High Functioning Principals Advisory Council Indicators, which serve as a rubric for evaluating the effectiveness of school advisory councils. A score of 16 out of 20 points or higher is considered indicative of a high-functioning council. Triangle Elementary's council earned a total score of 18 out of 20 points.

Rubric Scoring Summary:

- Meets six times annually between September and June (1 point)
- Has a Superintendent's Advisory Council (SACI) representative (1 point)
- Includes time on the agenda for SACI updates (1 point)
- Has established bylaws (1 point)
- Includes minimum required members: principal, SACI representative, family liaison, advisory council chair, parents/guardians, staff, and students (middle/high school only) (0 points)
- Publishes meeting dates, agendas, and contact information on the school's website (1 point)
- Takes and posts approved meeting minutes on the school's website (1 point)
- Has an advisory council chair who collaborates with the principal (1 point)
- Provides translation and interpretation services during meetings (0 points)
- Utilizes PWCS Canvas resources maintained by the Office of Professional Learning (1 point)

- Includes "Open Chair" on every agenda, allowing parents consistent opportunities to speak (5 points)
- Engages parents/guardians in providing feedback on the school's budget and Continuous Improvement Plan (5 points)

3. Advisory Functions	I/D	Team will be informed about the functions of the Principals Advisory Council (powerpoint)	Deavers	5 min
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Notes: The function of the Advisory Council is to evaluate school data, establish priorities, and provide input into the development and monitoring of the school's improvement plan and budget. The council serves as a representative body for the entire school community in these matters, ensuring alignment with both the Vision and Mission of Triangle Elementary.

Triangle's Vision: Building Champions Together!

Triangle's Mission: We will build empathetic learners with a growth mindset who persevere through challenges with integrity and kindness.

4. Triangle Advisory Bylaws	I/D/A	Discussion of Triangle's Advisory By-Laws	Team	5 min
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Notes: During the meeting, the Advisory Council discussed its bylaws and core responsibilities. Each member received a copy of the bylaws to review at their convenience. The discussion focused on key elements outlined in Regulation 230.0-1, which defines the council's role in supporting school leadership. Specifically, the council is tasked with assisting in the development of the school's Continuous Improvement Plan (CIP), ensuring alignment between the school plan and the division's strategic goals, and aligning the school's budget with the CIP. Additionally, the council is responsible for monitoring and evaluating the implementation of the plan to ensure progress and accountability.

5. Triangle Elementary Continuous Improvement Plan	I/D/A	Team will be introduced to the Continuous Improvement Plan for Triangle Elementary and provide input -Look at Last Year's SOL Data (EOY)	Deavers	10 min
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Ms. Stinson presented an overview of the Continuous Improvement Plan (CIP), emphasizing that schools are responsible for developing plans and identifying strategies to meet the goals and objectives outlined in the division's strategic plan. The CIP process is designed to be both aligned and transparent, with plans following the school division's strategic framework. Administrators and staff are trained in the CIP process, which is grounded in a defined methodology that includes data-driven decision-making, gap analysis, and root cause identification.

Ms. Burton provided a summary of the school's current performance based on data from the 2024-2025 academic year:

- **Reading SOL pass rate:** 56% (down from 60% in the previous year)
- **Math SOL pass rate:** 57% (up from 48%)
- **Science SOL pass rate:** 57% (up from 53%)
- **Chronic absenteeism rate:** 17.96% (down from 18.15%)

Based on this data, the CIP priorities and goals for the upcoming year include:

- Increasing student achievement in Reading, Science, and Math on unit assessments and SOL tests, with a focus on English Learners (ELL) and students with disabilities
- Reducing chronic absenteeism to below 12%
- Reducing exclusionary discipline practices
- Increasing parent engagement

6. Current BOY Data	I/D/A	Team will look at current HMH levels, VALLS risk bands -Compare to 24/25	Deavers	10 min
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Notes: Ms. Knapp led a discussion on HMH assessment data, highlighting the differences between beginning-of-year and end-of-year performance. The team emphasized the importance of tracking student progress throughout the year and noted the impact of summer learning loss, commonly referred to as the "summer slide."

In response to a question about preventing summer slide, several strategies were proposed, including promoting the use of local libraries, sharing a list of recommended educational software, organizing a Zoom-based book club that incorporates test-style questions into discussions.

The council also reviewed VALLSS data in comparison to county benchmarks. Ms. Knapp explained how to interpret VALLSS data in contrast to SOL scores. Based on VALLSS data, the school has implemented targeted support through All In tutoring and Title I instructional services. Tutors and Title I teachers are actively assisting students during the school day.

Grade-level teams outlined customized plans to provide additional support to students in need. Teachers shared how they are utilizing classroom time to reinforce learning and accelerate progress for students requiring intervention.

7. Meeting Topics	I/D	Team will discuss the monthly topics for each meeting (and review dates/times for meetings)	Deavers	5 min
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Notes: Team members received a handout outlining the upcoming meeting dates and anticipated topics for each session. The scheduled meetings are as follows:

- **October 27 at 5:00 PM**
- **December 15 at 5:00 PM**
- **January 27 at 5:00 PM (Tuesday)**
- **March 9 at 5:00 PM**
- **April 27 at 5:00 PM**
- **June 1 at 5:00 PM**

Additional meetings may be scheduled based on committee needs.

Planned Meeting Topics:

December

- Report on student achievement data (Quarter 1)
- Update on CIP goals (Beginning of Year)
- Topic presentations, if arranged

January

- Report on student achievement data (Mid-year: Q1/Q2)
- Update on CIP goals
- Topic presentations, if arranged

March

- Report on student achievement data
- Update on CIP goals
- Proposed budget for SY 2025-2026
 - Projected enrollment for SY 2025-2026
 - Planning based on budget projections

April

- Report on student achievement data
- Update on CIP goals
- Topic presentations, including Teacher Appreciation Week discussion

June

- Report on student achievement data (SOL results)
- Update on CIP goals
- Presentation of adopted budget for SY 2025-2026
- Anticipated staffing changes for SY 2025-2026
- Topic presentations, if arranged
- Establishment of team for SY 2025-2026

8. SACI Member Time	I	SACI team member will provide updates form Superintendents Advisory Council Meeting	Leslie Pope	5 min
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Notes: The Superintendent's Advisory Council (SAC) is designed to focus on long-term strategic goals rather than immediate action items. Questions or concerns from the school community may be submitted to the SACI (Superintendent's Advisory Council Representative), who will relay responses back to the Principals Advisory Council. Throughout the year, the SACI will also share updates and information discussed at SAC meetings to ensure transparency and alignment. Each year, the Superintendent's Advisory Council explores a range of topics, culminating in the identification of one or two major issues to be presented to the Superintendent for potential inclusion in the division's strategic plan. The upcoming SAC meeting topics include:

- **December:** The use of Artificial Intelligence in schools
- **January:** Evaluating the effectiveness of MTSS (Multi-Tiered System of Supports)
- **February:** Grading policy review
- **March:** Budget and Capital Improvement Plan for SY 2026-2027
- **April & May:** Finalization of recommendations and strategic priorities

Meeting minutes from the Superintendent's Advisory Council are publicly available on the PWCS website under the Advisory Councils section, typically posted within one week following each meeting.

7. Upcoming Family Engagement Opportunities	I	<ol style="list-style-type: none"> 1. Book Fair Family Night (Tuesday October 28 6-7:30) 2. First Quarter Awards Assemblies: Mon. 11/17: 5th Grade Tues. 11/18: 4th Grade Wed. 11/19: 3rd Grade Thurs. 11/20: 2nd Grade 		5 min
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		Fri: 11/21: 1 st Grade 3. Coming in December: Winter Wonderland Reading Night! (Date TBD) 4. Our Next meeting: Monday December 15 at 5pm.		
Notes: A brief discussion was held regarding upcoming school events. Planning is currently underway for the Veterans Day Parade, scheduled to take place on November 10, 2025. Additional event details will be shared as they become available				
8. Open Chair	I/D/A	Team members have time to comment or ask questions.	Team	5 min
Notes: Meeting completed at 7:20PM				
*I=Information		*D=Discussion	*A=Action	
In Attendance:				
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